

Parking and Traffic Committee Meeting

Minutes for July 11, 2017

Attendees: Curt Morse, Mark Bednar, Danny Zimmern, Clay Roesch, Cheryl Young, Elisabeth Buswell, Lissa Dees & Wayne Glass

Call to order: The meeting was called to order by Mark Bednar at 4:30 PM

Consideration of minutes:

- a. Mr. Bednar confirmed that the meeting was noticed properly.
- b. There was a motion and a second to approve the July 11, 2017 agenda
- c. There was a motion and a second to accept the minutes from the regular meeting held on June 6, 2017. The motion was passed unanimously.

Continuing Business

- A. Jefferson Street Garage Landscape
 - i. Mr. Morse informed committee of delays in beginning the landscaping project due to rain.
 - ii. Mr. Zimmern asked about tree replacement on Palafox. Mr. Morse updated committee on conversations with CRA on tree trust fund.
 - iii. Mr. Morse provided update on Signal 88 termination of services and Wild Greg's request for additional security at Jefferson Garage.
 - iv. Committee members stated and agreed that request for additional security for businesses should be the sole expense of the business.

Public Presentations:

- A. None

New Business:

- A. June Financials
 - i. Mr. Morse provided P&L for DPMD and explained transition to new accounting firm and internal audit occurring and agreed to answer any questions but asked for leniency until firm understanding and review of accounts are complete.
 - ii. Committee expressed multiple concerns and recommendations for improvement. It was agreed that a separate meeting will be scheduled to thoroughly review the budget once Baniakas & Associates and staff have had time to review all chart of accounts.

B. Parking Master Plan - RFQ Submissions

i. Mr. Morse provided SPS phase one agreement and requested committee review, evaluate and decide on direction for SOS to focus based on consensus of criticality.

ii. The committee voted on the following task:

- Task 1 – passed unanimously
- Task 2 - passed unanimously
- Task 3- failed
- Task 4 - failed
- Task 5 - failed
- Task 6 - failed
- Task 7 - failed
- Task 8 – passed 2 to 3
- Task 9 - passed unanimously
- Task 10 – passed 1 to 4
- Task 11 – failed
- Task 12 - passed unanimously

Meeting adjourned 6:15 PM