

Parking & Traffic Committee Meeting

November 20, 2017

Members present: Curt Morse, Mark Bednar, Elisabeth Buswell, Danny Zimmern, Clay Roesch, Cheryl Young, and Wayne Glass

Call to order: The meeting was called to order by Mark Bednar at 4:30 PM

Consideration of minutes:

- a. Mr. Morse confirmed the meeting was properly noticed
- b. Agenda for November 20, 2017 was approved
- c. Minutes from the November 13, 2017 meeting were approved

On-Going Business:

- a. RFP review and recommendation
- b. Mr. Bednar explained the selection process to the committee and opened the floor to questions of the RFP responders.
- c. Mr. Rosh and Ms. Young expressed concerns with ranking the proposals.
- d. Mr. Roesch asked if Republic would change the entrance to the Jefferson Garage? Mr. Bice replied, Yes and explained plans.
- e. Mr. Zimmern asked Premium about company transaction fees and usage of software. Mr. Mahony elaborated on company fees and use of software.
- f. Mr. Peacock asked if all proposers would be ready to start by the March 1st deadline if awarded the contract. All proposers stated they would be ready.
- g. Mr. Peacock asked what was considered a fair length for the management contract - The majority stated three years.
- h. Mr. Peacock expressed concerns of Premium's proprietary software. Premium stated the software is transferable.
- i. Mr. Roesch stated that some of SP+'s fees were high in comparison. Mr. Johnson responded that fees are negotiable.
- j. Mr. Bednar asked if any of the respondents had any ongoing company legal issues? Mr. Johnson stated there were not any legal issues.
- k. Mr. Peacock asked for opinions on placing meters on Palafox. All Companies responded that Palafox should be metered.
- l. Mr. Darden suggested the committee focus on company experience, not necessarily the technology used in the enforcement.
- m. Ms. Young suggested committee rate the proposals on a scale of one to four; with one being most favorable.
- n. Mr. Bednar explained that the DIB Board can accept or reject parking committee recommendation.

- o. Mr. Morse requested the committee consider experience and which company would deliver the highest level of user experience.
- p. Ms. Young made a motion to rank the companies 1 to 4 and to include a brief explanation for choice. Mr. Zimmern seconded.
- q. Mr. Bednar stated that none of the submissions met RFP qualifications.
- r. Recommendation to DIB Board - #1 was Premium, Lanier and Republic tied for 2nd and SP+ was 3rd.

Meeting adjourned 6:20 PM